

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION
MINUTES

Public Session No. 12-09
September 18, 2012
Office of the State Superintendent of Education
810 First Street, NE, 3rd Floor
Grand Hall - B
Washington, DC 20002
10:30 am

I. CALL TO ORDER

Chairman Richard Roth called the meeting to order at 10:37 am.

Commissioners Present: Mr. Richard Roth, Chairman
Dr. Tommie L. Robinson, Jr., Vice Chairman
Dr. Gailda P. Davis, Secretary
Dr. Johnetta Davis, Secretary Pro Tem
Dr. Teresa Combs, Commissioner

Staff Present: Ms. Robin Y. Jenkins, Executive Director
Ms. Dorothy Thomas, Education Compliance Specialist
Ms. Sheranda Vaughan, Education Compliance Specialist
Dr. Antoinette Mitchell, Deputy Assistant Superintendent
Ms. Amy Caspari, Assistant Attorney General

Guests Present: Anacostia Community Outreach Center
Joe Harris, Executive Director

DC Central Kitchen Culinary Job Training Program
Sarah Riley

Washington Center for Psychoanalysis
Christine Pembroke
Roberta Sorenson

Wilson's Training and Consulting Services, Inc.
Gregory Burnette
Monique Wilson

II. MINUTES

The Commission approved minutes of the July 24, 2012 meeting.

III. COMMISSION APPROVED APPLICATIONS

The Commission approved the following applications for one (1) year, not to exceed September 30, 2013.

Institutions

Aveda Institute Washington DC (ND)
Bethel Training Institute, Inc. (ND)
George Mason University (D)
Healthwrite (ND)
National Conservatory of Dramatic Arts (ND)
Olivet University (D)
SIT Graduate Institute (D)
SOME Center for Employment Training (ND)
Stevens Institute of Technology (D)
The Chicago School of Professional Psychology (D)*

Washington Training Institute (ND)

License Type

Renewal
Renewal
Renewal
Renewal
Renewal
Renewal and Amendment
Renewal
Renewal and Amendment
Renewal
Amendment (new location added
and program modifications)
Renewal

Agents

WyoTech (ND)
1. Jerrica E. Pratt (I)

Excelsior (D)

1. Andreana Overton (I)
2. Anousine Phommasarn (I)
3. John Rawlinson (I)
4. Kailey Soundara (I)
5. Kendra Wilson-Ellis (R)
6. Kennedy Sani (R)
7. Rina Pal (I)

Grand Canyon University (D)

1. Delecrea R. Eller (I)

*The licensure period for institutions amending (new programs, new location) their licenses will remain in effect.

Key: (D) – Degree Institution (ND) – Non-Degree Institution (I) – Initial (R) – Renewal
(A) - Amendment

IV. INITIAL PROVISIONAL APPLICATION

A. Anacostia Community Outreach Center

Anacostia Community Outreach Center submitted to the Commission an initial provisional application seeking the approval to offer: 1) Introduction to Computers/ Microsoft Office Suite Certification, (2) Advance IC Certificate Training, (3) A+ Certification, and (4) IT Job Sector Certification.

The Commission unanimously voted to approve the initial provisional license application of Anacostia Community Outreach Center for a period of one (1) year, not to exceed September 30, 2013, with the following conditions, 1) a second ELC staff site visit is to be conducted by ELC staff of the completed site; 2) submit an approved Certificate of Occupancy; and 3) submit a revised syllabi for the DC campus associated with the core course offerings for the fall semester.

B. Wilson's Training and Consulting Services, Inc.

Wilson's Training and Consulting Services submitted to the Commission an initial provisional application seeking approval to offer 12 Core Functions of Addictions Counseling.

After much discussion, the Commission found that the application had numerous areas that did not demonstrate compliance with the standards to operate a certificate program in Addiction Counseling. In addition, the application does not demonstrate stability in the following areas: finances, administration, and control and instructional; programs. The Commission accepted the request of Mr. Burnette of Wilson's Training and Consulting to withdraw their application.

V. CONDITIONAL EXEMPTION REQUEST

A. Washington Center for Psychoanalysis

Washington Center for Psychoanalysis submitted to the Commission an application seeking a conditional exemption approval.

The Commission reviewed the application and voted to deny the conditional exemption request. Mr. Roth was recused from the discussion and vote. The application did not demonstrate evidence to meet the exemption requirements for the following reasons: the entity offers programs with a set of courses, faculty, admissions criteria, grading system, a graduation, and a certificate of completion. The program is open to all residents and membership is not a criteria. The institution was informed that the Commission would accept a renewal application and advised not to operate without a license. The institution was informed that a reconsideration request could be submitted.

VI. CORRESPONDENCE AND COMMUNICATIONS

A. Citiwide Computer and Nursing Assistant Center

The Commission voted to deny the renewal application of Citiwide Computer and Nursing Assistant Center, January 20, 2012.

B. Bilos Mega Care Institute

The Commission voted to the deny and close the initial application of Bilos Mega Care Institute, September 27, 2011.

VI. ADJOURNMENT

The meeting was adjourned at 12:44pm.

Respectfully submitted,



Dr. Gailda Pitre Davis
Secretary